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**Meadville Holdings Limited**  
**美維控股有限公司**  
(Incorporated in the Cayman Islands with limited liability)  
(Stock Code : 3313)

31 December 2009

Dear Shareholders

**Letter to Shareholders –  
Election of Means of Receipt and Language of Corporate Communication** *(Note)*

**Section I: For shareholders who have NOT previously received our letter on election of means of receipt and language of Corporate Communication**

We enclose for your attention the Circular – Continuing Connected Transactions (“**Current Corporate Communication**”) of Meadville Holdings Limited (“**Company**”). The English and Chinese versions of which are available on the Company’s website at [www.meadvillegroup.com](http://www.meadvillegroup.com).

Pursuant to Rules 2.07A and 2.07B of the Rules Governing the Listing of Securities (“**Listing Rules**”) on The Stock Exchange of Hong Kong Limited (“**Stock Exchange**”), we write to ascertain your choice of language and/or means of receipt of Corporate Communication of the Company in the future.

You may choose to receive future Corporate Communication of the Company:

- (i) in printed form (in English version only, Chinese version only or in both versions); or
- (ii) by electronic means through access to the Company’s website at [www.meadvillegroup.com](http://www.meadvillegroup.com) in lieu of printed form,

by completing the relevant part of the enclosed postage-prepaid *Instruction Form* as indicated therein and signing and returning the *Instruction Form* to the Company’s Hong Kong branch share registrar and transfer office, Tricor Investor Services Limited (“**Branch Share Registrar**”).

**For the purpose of environmental protection, we recommend you to agree to receive/choose future Corporate Communication of the Company by electronic means through access to the Company’s website at [www.meadvillegroup.com](http://www.meadvillegroup.com) in lieu of printed form. However, if you prefer to receive future Corporate Communication of the Company in printed form, you must make such an election in the enclosed *Instruction Form*. Pursuant to Rule 2.07A(2A) of the Listing Rules, if we do not receive the completed *Instruction Form* or a response indicating your objection to the above recommendation from you within 28 days beginning with the date of this letter, you will be deemed to have agreed that the Company may supply its future Corporate Communication to you via its website at [www.meadvillegroup.com](http://www.meadvillegroup.com). An email notification letter will be sent to you when any future Corporate Communication is made available on the Company’s website. However, if you have not provided your email address properly, we will notify you by mail of the publication of the future Corporate Communication on the Company’s website.**

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*Note:* Corporate Communication refers to any document issued or to be issued by the Company for your information or action, including but not limited to the directors’ report, annual accounts together with a copy of the auditors’ report and, where applicable, summary financial report; the interim report and, where applicable, summary interim report; the quarterly report (if any); a notice of meeting; a listing document; a circular; and a proxy form.

***Section II: For existing shareholders who have agreed to receive the Corporate Communication in printed form***

We enclose for your attention the Current Corporate Communication. Please note that the English and Chinese versions of which are available on the Company's website at [www.meadvillegroup.com](http://www.meadvillegroup.com).

If you have previously made an election of means of receipt and language of Corporate Communication of the Company but now wish to change your choice of means of receipt and language of future Corporate Communication, please complete the relevant part of the enclosed postage-prepaid *Instruction Form* as indicated therein and sign and return the *Instruction Form* to the Branch Share Registrar.

***Section III: For existing shareholders who have agreed (or deemed to have consented) to access the Corporate Communication via the Company's website***

We are pleased to inform you that the Current Corporate Communication in both the English and Chinese versions are now available on the Company's website at [www.meadvillegroup.com](http://www.meadvillegroup.com).

If you have difficulty in gaining access to the Current Corporate Communication posted on the Company's website for any reason, we will promptly send you the printed form of Current Corporate Communication free of charge upon your request. Further, you may change your choice at any time by completing the relevant part of the postage-prepaid *Instruction Form* as indicated therein to the Branch Share Registrar. The *Instruction Form* may be downloaded from the Company's website at [www.meadvillegroup.com](http://www.meadvillegroup.com).

***Section IV: For ALL shareholders referred to in Sections I to III above***

Please note that you may return the enclosed *Instruction Form* to the Branch Share Registrar, Tricor Investor Services Limited by (i) mail or hand delivery to its address at 26th Floor, Tesbury Centre, 28 Queen's Road East, Wanchai, Hong Kong; or (ii) fax at (852) 2810 8185; or (iii) email to [meadville-ecom@hk.tricorglobal.com](mailto:meadville-ecom@hk.tricorglobal.com). The enclosed *Instruction Form* is postage-prepaid for Hong Kong territory. If you return the *Instruction Form* by mail in Hong Kong, you need not affix a stamp thereon. Otherwise, please affix an appropriate stamp. Please also note that the *Instruction Form* may also be downloaded from the Company's website at [www.meadvillegroup.com](http://www.meadvillegroup.com).

Please further note that the English and Chinese versions of Corporate Communication of the Company are available on (i) the website of the Stock Exchange at [www.hkexnews.hk](http://www.hkexnews.hk); and (ii) the Company's website at [www.meadvillegroup.com](http://www.meadvillegroup.com) (for five years from the date of first publication). If you have chosen to receive Corporate Communication of the Company by electronic means through access to the Company's website and have difficulty in receiving or obtaining access to the relevant documents, the Company will promptly upon your request send the printed form of the same to you free of charge. Further, you are entitled at any time by **reasonable notice in writing** to the Branch Share Registrar to change your choice of means of receipt and language of Corporate Communication.

If you have any queries relating to this letter, please do not hesitate to call the Branch Share Registrar's **enquiry hotline at (852) 2980 1333**.

Yours faithfully  
For and on behalf of  
**Meadville Holdings Limited**  
**Ng Sai Yee**  
*Company Secretary*